

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 24, 2012 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, and Supervisor Murphy, Trustee's Robertson and Turner were unavailable for tonight's meeting. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Township Attorney Keri-Lyn Krafthefer. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on July 10, 2012. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Zeien, and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ at the last Township Board meeting Bill Wolf had requested that the Township do something for our returning Veteran's, a meeting has been held since then with several local individuals to discuss honoring returning Veteran's. Future meetings are planned to move this project forward. Supervisor Murphy has been communicating with the Illinois Policy Institute regarding our web site and how to make it user friendly and more transparent for the public. Supervisor Murphy signed a Transparency Agreement provided by Patrick Mattison. The Township received two FOIA request from Patrick Mattison one going back four years and one five years one is 90 pages the other 142 pages. A total of 52 staff hours was needed to compile the necessary data for these two FOIA requests.

Highway Commissioner's Report ~ blacktop grinding is being done at certain intersections where needed. Weather permitting blacktopping will begin Thursday or Friday. A meeting was held with the Sherriff's Dept. regarding the tornado sirens and switching over to a narrow band system, the cost to switch over is \$1,175.

Assessor's Report ~ the office is working hard to get the books done and turned in to the County Supervisor of Assessments office by July 31st.

Clerk's Report ~ a thank you was received from the Boone County Soil & Water Conservation Dept. Jackie Falkenstein and James Mulcahy for hosting the Drug Collection Day in the Township parking lot.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report.

Unfinished Business ~ **RAMP-Revised Contract**, Trustee Carlson made a motion to adopt the revised contract for services to RAMP, the motion was 2nd by Trustee Zeien and passed with three ayes no nays and two absent with Trustee's Carlson, Zeien and Supervisor Murphy indicating aye on a roll vote. **Orth Road Contract**, a contract has been drafted for the Orth Road bridge project with Timberlane. The contract will be delivered to Timberlane for their inspection and approval before being approved and signed.

Legal ~ there is nothing to discuss for legal at tonight's meeting.

New Business ~ **Recognition-Mark Williams-Growth Dimensions**, Supervisor Murphy read a certificate of recognition drafted by the Township honoring Mark Williams Executive Director of Growth Dimensions for his achievements and recognition from the State of Illinois for those achievements. **Setting of Salaries**, Trustee Zeien asked that this be continued onto the next meeting because Trustee's Robertson and Turner are not present tonight.

Public Comment Policies, the public comments policy at Township Board meetings needs to be revised it was missing some important verbiage which will be added to the policy. Trustee Zeien made a motion to accept the amended Public Comment Policy at Township Board Meetings. The motion was 2nd by Trustee Carlson and passed with three ayes no nays and two absent on a voice vote.

Multi-Twp. Assessment Boundaries, Assessor Helnore explained the advantages of creating a multi-Township Assessing District with Flora Township, and stated that the time is fast approaching to make a decision whether to start the process or not. This would have to be approved by both Township Boards in order for it to move forward.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with three ayes no nays and two absent with Trustees Carlson, Zeien, and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ written requests for public comment were given to the clerk by Dan Snow Who commented on the Boone/ Winnebago Regional Greenway Plan? Max Newport talked about public comment and salaries. Pat Mattison talked about the Township Financial System. Marion Thornberry talked about the Rainy Day Fund. Bill Wolf's comments were on Salaries and compensation.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 6:10 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Zeien, and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk